

# Hazard Communications Program

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## Safety Data Sheets available through various sources

Material safety data sheets provide information about hazardous chemicals, potential hazards of use, how employees may protect themselves, emergency procedures and where to go for further assistance.

The sheets also provide the identity and known or suspected health hazards posed by the chemicals used in the workplace and what personal protective equipment can be used to prevent exposure to that product.

By reading the MSDSs before using hazardous materials, employees can protect themselves, coworkers, and family members from the hazardous materials encountered on the job.

Employees who want a material safety data sheet have several options.

**Method 1:** Access the MSDS web site from the depot's home page. Click on the HMMS-MSDS link on the navigation bar on the left side of the web page. To find a particular MSDS, click on the appropriate search subject links, which include MSDS number, the NSN, manufacturer and part number. Type the product name in the part number link. Use an asterisk as a wildcard (for example, if you are looking for a MSDS for WD-40, you would go to the part number web page and input \*WD-40\*. This will find any MSDS with the part number WD-40 anywhere in the part number description.

**Method 2:** When picking up a hazardous material at any Hazardous Distribution Supply Center (HDSC, or HazMat Pharmacy), request a copy.

**Method 3:** Go to any HDSC and ask for one. Provide the MSDS number or serial number (from the yellow label), or the National Stock Number (NSN), manufacturer and part number.

**Method 4:** You can obtain a login to the Hazardous Material Management System (HMMS – Tobyhanna's HazMat tracking system), where all the MSDSs used on the depot reside in electronic form. To obtain a login, fill out a local form and ask for read permission to the HMMS application on the system HPDM01 (the server on which HMMS resides).

If none of the above methods are successful, employees can call the Environmental Management Division (EMD) X57098. Hard copies of MSDSs are kept in the EMD, Building 7.

Since HMMS tracks all hazardous material issues and usage, shop inventories are no longer required for submission to EMD.

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